

CADBORO BAY RESIDENTS' ASSOCIATION

Minutes of the Executive Board Meeting

Time: 7:00 P.M.

Date: December 14, 2009

Place: Goward House

Call to Order: The meeting was called to order at 7:00 p.m. by President Irene Stewart

Present: Irene Stewart, Dave Lynn, Bill Dancer, John Sawka, Anke Venema, Deborah Dickson, Mona Goode, Elizabeth Borek, Eric Dahli, Brenda Pare, Rick Page, Adrian Fletcher

Agenda Approved As Amended

Minutes Approved as Amended

Motion to Approve by Director Goode, Seconded by Director Dancer

Carried: Unanimous

President's Report

President Stewart reported the Christmas caroling and celebrations in Cadboro Bay Village were very successful despite the cold. Thanks to Directors Page, Dickson, Stewart and Dancer for all their work. About \$700 was raised which was about half of the funds raised last year, the cold likely accounting for the decrease.

Treasurer's Report

Director Dancer reported CBRA bank balance is \$5,650 after all payments with an additional \$300 in accounts receivable.

\$100 is need for Emergency Preparedness to rent premises for an emergency preparedness exercise.

Motion: Director Borek moved the board authorize EP expenditure of \$100 for rental of premises for an emergency preparedness exercise.

Seconded: Director Goode

Passed: Unanimous

Director Dancer will review insurance requirements and policy for rental premises and report back.

Reports of Committee and Subcommittees

Traffic and Mobility Report

Director Pare has been working with Director Venema on traffic and mobility issues. Director Venema has collected feedback from board members on the draft Questionnaire. The intent is to put the Questionnaire in the next CBRA Newsletter. She will investigate Survey Monkey, including costs, to provide residents an alternative way to respond.

Action Item: Director Venema will write a letter to inquire exactly where Sinclair is being widened, collect a bit more information and complete the questionnaire.

By Laws Committee

Director Goode will wait one more week for comments on the draft revised CBRA Constitution. The Committee will review all comments and bring recommendation to the Board. Differences can be resolved at the Board level. The final step will be presentation of recommendations to the Annual General Meeting for approval.

Director Borek requested the Board review management of and procedure for email voting on motions between Board meetings. The following issues were considered during discussion. Trivial issues do not warrant electronic voting; the issue must be important. Director Fletcher offered to review electronic voting technologies available and make a recommendation. Director Dahli required the technology provide for clarity and that the technology inform each director of any discussion and/or amendments to a motion without creating a situation where amendments are made to amendments causing confusion as to what is being voted upon. Director Sawka reported Saanich Counsel protocol allows each councilor to speak once only on a motion unless the motion is amended, and employing that same protocol for electronic voting would help the CBRA Board avoid confusion. Director Pare highlighted directors need time to respond because of work/travel commitments and recommended directors be given at least 2 days to vote on any issue. Director Good recommended someone, presumably the President, take hold of the issue and the voting procedure on a timely basis during the voting ending in announcement of the results of the vote. Director Page pointed out the CBRA Constitution does not currently provide for passing motions electronically, but we could call them votes rather than motions and affirm the votes in a motion at a subsequent Board meeting.

Motion: Director Goode moved the Board request Adrian Fletcher to investigate the on line voting processes available so that we can improve our voting process whereby a motion is made and seconded. 48 hours, excluding weekends, will be allowed for discussion. Then the President will call for an electronic voting process to begin. Two business days will be allowed for the voting process.

Seconded by Director Borek

Carried: Unanimous

Land Use Committee

Director Borek reported she and Norm Mogensen had met with Sharon Hvozdzanski, Saanich Planning Director and Harold Stanley, Planner in charge of the Action Plan. Both welcomed input from CBRA and would find a community vision useful as a guide when the Institutional Lands Action Plan process begins. Everything is on hold until CRD finalizes a sewage treatment site. Any community vision must not conflict with the Saanich Official Community Plan and be mindful of the Regional Growth Strategy. While the Action Plan process may not begin for some time, the sooner CBRA presents a community vision, the better, because lands, including institutional, are subject to development. Should an application come forward, Saanich would have to proceed. The Committee is still looking for an urban planner to join the committee. Intent is to develop a community vision but the best route, questionnaire, community meeting or both, has not been decided.

SCAN

The SCAN meeting focused on the draft Saanich Strategic Plan. Debbie Harris of Saanich was available to answer questions. Director Sawka is concerned about the need for affordable rental apartments and raised the question of whether Saanich has the right to stop owners from converting to condos. While the issue is open, Director Sawka believes owners have the right to convert their property to condos pretty much at will. **Action Item:** No later than Wednesday, December 16/09, President Stewart will send out the letter to Saanich drafted by Director Sawka regarding the developer covenant to build low cost housing in North Quadra.

Membership Promotion Committee

Director Dickson asked who is responsible to respond to residents' questions and/or complaints. She reported 17 letters had not received a response and is concerned we may be losing members due to that lack of response. Director Venema suggested letters can be brought forward to the board meetings. The relevant Board Committee would then be responsible for responding. No decisions were made.

Action Item: Director Lynn will provide a copy of the membership list to Director Dickson.

Director Dickson reported the CBRA letter to Mayor Leonard and all the Councilors dated November 2/09 (proposing a resource recovery centre at U Vic and requesting Saanich reject Haro Woods as a sewage treatment site, purchase the CRD portion of Haro Woods and then rezone both the Saanich portion and the CRD portion of Haro Woods as parkland) has never been posted on the CBRA website.

Action Item: Director Lynn will post the Nov. 2/09 letter on the website.

All board members need to be mindful to specify when copies of correspondence should be posted on the CBRA website, perhaps as early as when making a motion to write the letter. Director Page reminded the Board there were privacy issues of letters to individuals but letters to Saanich could be posted.

Director Dickson expressed concern the Village Info Box is not being used to provide information on a timely basis to residents not on line. Again, the Board needs to be mindful to specify which information should be posted.

Director Dickson requested Board approval to post notice of the Sea of Lights Festival on the CBRA website in 2010. The Board approved. Director Dahli will ask Tom Croft of OBRA to provide us with the information in the early stages of planning so our posting will be timely.

Sewage Committee

Director Dancer reported on the proceedings of the most recent CRD Core Area Liquid Waste Management Committee (CALWMC) meeting. The report is attached as

[Appendix A](#). Highlights include:

1. Some information presented by the CRD, while not untruthful, might be judged misleading. For example, CRD reported the Technical and Advisory Committee had approved a specific item.
2. A more informative presentation would have included the information that, of the 22 members, only 12 were present, and only 8 members approved the item. One-third of the members present did not approve and 10 members were absent and did not vote.
3. U Vic remains open to a sewage treatment site at U Vic based on the letter from U Vic [attached to the minutes](#).
4. More members of the CRD CALWMC are joining Saanich Councilor Vic Derman in expressing dissatisfaction with the process led by the CRD

Business Carried Forward

Haro Woods

Director Borek presented the following community background information prior to the discussion on Haro Woods:

1. Royal Roads University, as part of its partnership with Robert Bateman, intends to create a Resource Recovery Center to extract heat and energy on campus. Students will be able to use the work they do on the project as part of their academic requirements. This project will benefit the community, the students and the environment.
2. In 2009 Saanich Parks planted nearly 1,000 native tree/shrub plugs, 700 trees and 4,400 shrubs, including the “Trees for Tomorrow” at Baxter Pond as part of the Saanich Climate Action Plan..... Why is Saanich spending significant taxpayer dollars to plant trees and shrubs in one location while potentially ripping up part of Haro Woods which nature has provided free of charge?
3. Langham and Colwood have opted out of the CRD sewage treatment plan because their Councilors have decided it is not in the best interests of their taxpayers to

participate in the CRD plan. Esquimalt is considering opting out. Saanich Council has received a petition of about 1,000 signatures requesting the portion of Haro Woods owned by Saanich be designated as Parkland. Councilor Derman is the only Saanich councilor objecting to the CRD plan, although his objections are not related to saving Haro Woods.

4. In the last municipal election, the winning councilors received between 8,474 and 11,342 votes. 3,000 – 4,000 votes could potentially determine if a councilor retained his/her seat in the next municipal election in 2011.

Director Borek asked members of the Board to confirm the Board is united in opposing a sewage treatment plant in Haro because feedback from the community is the Board is divided on the issue. The Board again confirmed opposition to placing a sewage treatment plant in Haro Woods.

Director Dahli reported CBRA's support of sewage treatment together with resource recovery at U Vic had been mentioned at the last U Vic Liaison Committee and will be reflected in the minutes of the Liaison Committee Meeting.

During discussion Director Dahli proposed a survey of residents including the question of whether we need sewage treatment at all. In light of the legislative requirement Victoria implement sewage treatment and potential advantages of resource recovery, the Board agreed the best course is to focus on alternative sites to Haro Woods such as U Vic.

Director Goode proposed we invite Councilor Derman to update the community on sewage treatment and explain the U Vic alternative. The Board discussed if this meeting should also serve as an open house meeting proposed last month or be a single focus meeting on sewage and decided to focus on sewage at the February meeting. Director Goode added CBRA has never hosted the meeting for residents with Counselor Derman regarding community which was moved and approved sometime ago, and the February meeting would fulfill that motion. Out of the discussion came the following motion and actions items:

Motion: Mona Goode moved CBRA host a community meeting during the first week of February and invite Counselor Derman to talk about where we are regarding sewage treatment and explain the U Vic alternative.

Seconded by Director Borek

Carried: Unanimous

Action Items:

1. Director Sawka to research the Community Boundary Plan and how U Vic is incorporated.
2. Director Goode, with the assistance of Director Fletcher, to write a letter to President Turpin and the Board of Governors of U Vic giving support for sewage treatment and resource recovery at U Vic.

3. Director Borek to solicit Director Dancer's and Harry Drage's help and draft a new set of talking points as a first step to meeting with individual Saanich councilors and Mayor Leonard.
4. President Stewart to forward a copy of the CBRA Nov. 2/09 letter to MP Denise Savoie and MPP Ida Chong.

New Business

Newsletter

Action Item: Director Fletcher see to it the Newsletter goes out in January so that residents have appropriate notice of the February community meeting with Councilor Derman.

Urban Forest Strategy

Action Item: Director Dancer said he would ask Harry Drage to prepare a submission on behalf of CBRA.

Meeting adjourned at 9:25 p.m.

E-MAIL VOTE

On November 18/09 Director Goode moved CBRA spend \$100 for the Weed Wackers wrap up get together.

Seconded: Director Borek

Carried: Unanimous

