

**MINUTES
CADBORO BAY RESIDENTS ASSOCIATION (CBRA)
QUEENSWOOD COMMITTEE**

**Date: May 16, 2011
Venue: Lower Hall, St. George's Anglican Church**

Agenda Item I. Call to Order and Roll Call

The meeting was called to order at 7:00 p.m.
In attendance: QW Committee Members: CBRA President and QWC Chair Elizabeth Borek, CBRA Treasurer Bob Furber, Jeanette Funke-Furber, Harriet Graham, Rod Thom, Jim Anderson, Jackie Horton, Terry Cormier. CBRA Board Members: Terry Morrison, Deborah Dickson.

Regrets: Barbara Raponi.

Agenda Item II. Appoint Minute Taker

Terry Cormier was appointed Minute Taker.

Agenda Item III. Approve Agenda.

The draft agenda as circulated was approved.

Agenda item IV. Approve Minutes of May 4, 2011 Meeting.

The Minutes of the May 4, 2011 Meeting, previously circulated were approved unanimously.

Agenda item V. Discussion of QW at AGM

A brief discussion of QW at the AGM was held. It was felt that participants at the AGM were strongly motivated by the QW issue and keen to obtain additional information about QW. Some suggestions were made about the AGM (guest speaker was too long; use down time when ballots are being counted for information sharing) which Committee members felt was more appropriate for the CBRA Board.

Agenda item VI. Results of AGM Survey

Bob Furber shared the results of the survey conducted at the AGM. The survey results are a compelling statement of the community's views. The Committee discussed

sampling techniques and felt that percentages should be calculated as a percentage of the total who responded to the question.

In presenting the results of the survey Terry Morrison argued for keeping the data as simple as possible. By consensus the Committee agreed that the survey results should include the comments concerning Q4 (expanding existing building footprint) and Q5 (expanding parking and roads).

Jackie Horton agreed to undertake a first draft report on the survey.

Agenda item VII. Review of material for response to Saanich

The Committee discussed the format of the response to Saanich. Jim Anderson raised the need to tie community concerns to other planning documents such as the Urban Forest Strategy, Traffic Management/Transit Plan, Climate Action Plan, Urban Growth Strategy and the Local Area Community Plan. Jim proposed a short response to Saanich.

Following discussion the Committee agreed that Jackie Horton would draft a short response to Saanich (approximately three or four pages) which would be accompanied by stand-alone pieces on:

Consultation (Terry Cormier)

Survey (Jackie Horton)

Permitted and accepted uses (Bob Furber)

Density (Barbara Raponi)

Rezoning (Barbara Raponi)

Traffic (Bob Furber and David Langley)

Trails and significant trees (Deborah Dickson)

Public safety and security (Terry Cormier)

First Peoples (Terry Cormier)

Municipal and regional planning documents such as Living Forest, Local Area Community Plan, Sustainable Saanich, Climate Action Plan (Harriet Graham and Deborah Dickson)

Heritage (Terry Cormier)

Methodology (Harriet Graham)

Agenda Item VIII: Strategy for relationship with UVic

There was a brief discussion about the strategy for contact with UVic. The Chair asked Terry Cormier to circulate to CBRA Board and QW Committee members a draft paper outlining some ideas on contact with UVic.

Agenda Item IX: Strategy for relationship with Saanich

The Committee felt that this was a subject for the CBRA Board.

Agenda Item X: Strategy for communications and media

There was a brief discussion about the need for a communications strategy during which the possibility of a press release or press conference was raised.

Agenda Item XI: Relationship with membership and community

The Committee agreed that there was a need to present the response to Saanich and the QW survey to the CBRA membership and community. The Committee felt that direction for this should come from the CBRA Board.

Agenda Item XII: Heritage

Terry Cormier reported on his meeting of May 10, 2011 with the Saanich Heritage Foundation. This meeting was initiated before the creation of the QW Committee and was undertaken in his private capacity. A written report had been circulated to the Committee in advance. The Saanich Heritage Foundation, the advisory body to Saanich Council on heritage issues, is supportive of efforts to designate QW as heritage protected. The Saanich Heritage Foundation stressed the need for a "Statement of Significance" for QW.

Agenda Item XIII: Any other business

No items were raised.

Agenda Item XIV: Next meeting:

It was agreed that the Committee should meet again on Thursday, May 19, 2011 to review the Response to Saanich before circulating to the CBRA Board members for their consideration. The Chair kindly offered to host this meeting at her residence.